

Using Webnews

Every day users submit newspaper articles about their favorite team or swimmer. Oftentimes, these are excellent articles written by local or school newspapers. Unfortunately, they are also copyrighted. In the past, CollegeSwimming.com would frequently obtain permission to republish the article from the paper and run it as a normal news article.

The “Webnews” feature replaces this process. Webnews saves time, supports your local paper and enables you to connect readers with news about your team by linking directly to that article.

When using the Webnews feature, please consider the following:

- Keep the title short and specific.
- Use the date of publication (not necessarily today’s date);
- Avoid linking to articles on other swimming news-related websites. We like supporting our colleagues and hope you’ll support them as well.
- Make sure you tag your team so that the article appears on your team page.

Uploading Meet Results & Top Times

Adding Meet Results and Top Times

CollegeSwimming.com offers coaches and media personnel several ways to post meet results and update their top times.

You have three ways to post results.

- **Upload Result File Directly:** Click “Add Final Results” and upload a CL2, SD3, or ZIP-formatted result file. This immediately updates top times, and lets users look at splits, view swimmers’ profiles and more.
- **E-Mail Result File:** E-mail a CL2, SD3, or ZIP-formatted result file to results@collegeswimming.com. This allows all of the features of the Direct Upload, but may take a day or two for the CollegeSwimming.com staff to manually update the results.
- **Upload HTML Results:** Hy-Tek will create a

HTML file for web publication. This is handy for events with multiple sessions, but will not create feature-rich results or add times to the top times list. This option should be used for multiple-session meets which are not yet completed or as a last result. To do so, click “Add a Session.”

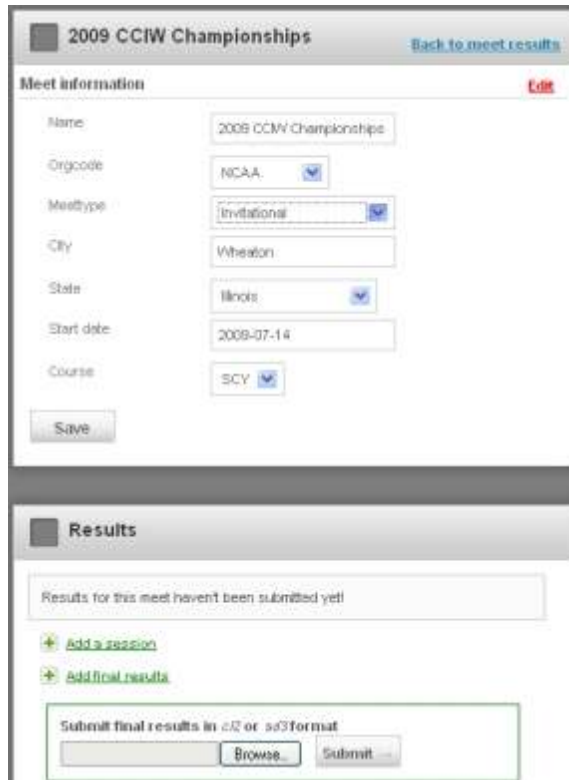


Figure 4 - Adding Meet Results

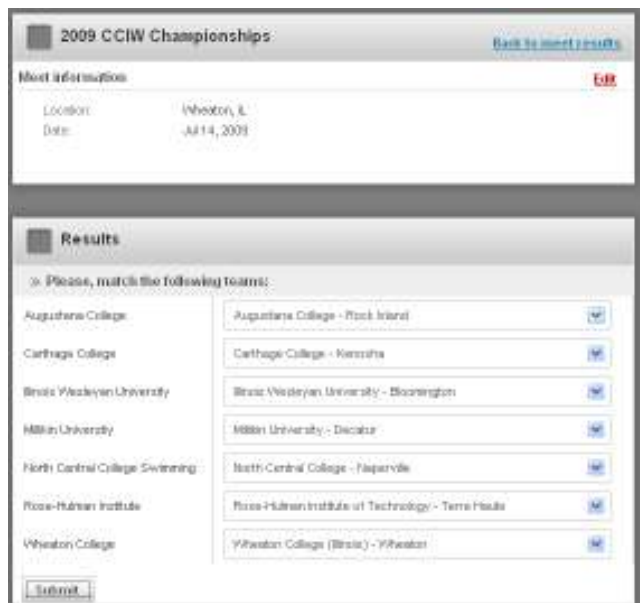


Figure 5 - Matching Teams

When adding results you may be asked to identify each team (Figure 5). Please ensure that you have selected the correct teams. This will ensure that top times are correctly assigned. If you are unsure of a team, check the list of Official Team Names at the end of this document.